



ROBOREPORTS 2.1 “Automated Reporting Made Easy”

RoboReports is a simple to use report scheduler that will allow users to create reports that deliver I3 reports to email addresses, a file share, a printer, even a fax on a regular basis. Reports can be scheduled to run only between hours of the day and for certain days of the week. Features of RoboReports Include:

- ✓ Easy-to-use, wizard driven interface
- ✓ Built-in user security
- ✓ Requires no additional hardware
- ✓ Multiple CIC server support
- ✓ Presets make creating new reports even easier
- ✓ Compatible with all CIC 2.3, 2.4 and 3.0 reports and custom reports
- ✓ Select how often the report runs and what dates and times to include
- ✓ Support holidays
- ✓ Reports can be saved/sent in eight file formats
- ✓ Setup delivery to email addresses, file shares, printer, and via fax

Name	Active?	Next Run Time	Owner	Notes	Deliver Via
<<NEW>>					
CS QPS Abandon Weekly2	Yes	2/28/2008 8:00 AM	icadmin	QPS Abadon report for the customer service queue	Email
Test Daily (Today)	Yes	3/3/2008 12:00 AM	icadmin	Tests daily reports	Email
Test Daily (Yesterday)	Yes	2/29/2008 6:00 AM	icadmin	Tests reports with information from yesterday	Fax
Test Hourly (TOD)	Yes	3/3/2008 6:00 PM	icadmin	Tests the hourly period by hour	File Export
Test Hourly (x hours)	No	N/A	icadmin	Tests the hourly period for the past X hours	Email
Test Monthly (Last Month)	No	N/A	icadmin	Report showing infoaion from last month	Email
Test Monthly (One Month from Run)	No	N/A	icadmin	Monthly report from the day the report is run	Email
Test Monthly (This Month)	No	N/A	icadmin	Monthly report for the current month	Email
Test Other (Day Range)	No	N/A	icadmin	Tests reports with a range of days	Email
Test Other (Num Days)	Yes	3/3/2008 6:00 PM	icadmin	Tests reports with the last X days	Email
Test Specific Days	No	N/A	icadmin	Tests specific days	Email
Test Weekly (Last Week)	No	N/A	icadmin	Reports showing information from the previous week	Print
Test Weekly (This Week)	No	N/A	icadmin	Reports showing information from the current week	Email
Test YTD	No	N/A	icadmin	Year-to-date test	Email

Total Reports: 14 5 are active 9 are inactive

When should this report run?

Select how often the report should run

Daily Weekly Monthly Specific Dates Relative

Runs on these days:

Select Days of the Month

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	LAST			

And runs at: 08:00 PM

Sample Run Times

1/27/2008 8:00 PM
1/31/2008 8:00 PM
2/9/2008 8:00 PM
2/18/2008 8:00 PM
2/27/2008 8:00 PM
3/9/2008 8:00 PM
3/18/2008 8:00 PM
3/27/2008 8:00 PM
3/31/2008 8:00 PM
4/9/2008 8:00 PM
4/18/2008 8:00 PM
4/27/2008 8:00 PM
5/9/2008 8:00 PM
5/18/2008 8:00 PM

Including Holidays

Runs on Holidays

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What time should be included in the report?

Select Period Type

Hourly Daily Weekly Monthly

Year to Date Specific Dates Other

Includes data from: This Week Last Week

Runs weekly on Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday at 5:00 PM

Next run time: 1/26/2008 5:00 PM

Next report will contain information from: 1/13/2008 12:00:00 AM to 1/19/2008 11:59:59 PM

Advanced Settings

What days should be included in the report?

Monday Friday
 Tuesday Saturday
 Wednesday Sunday
 Thursday

What time of the day should be included in the report?

08:00:00 AM to 04:59:59 PM
 Use these times per day the report runs

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Select when a report will run with greater precision. Sample run times will guide you in choosing the proper frequency.

Easily select what data to include in the report. Advanced settings allow users to get the data they need.